

## **South Carolina Vocational Rehabilitation Department Website Privacy Policy**

The South Carolina Vocational Rehabilitation Department (“SCVRD”) is committed to honoring the privacy of visitors to our websites. Our goal is to protect online information.

We will not sell or give away your personally identifiable information.

We use technology (specifically, cookies) to collect information about how our site is used.

You may opt out of this data collection by turning off cookies and not filling out optional forms or requests for information.

By accessing the website, including any content, functionality and services offered on or through [www.scvrd.net](http://www.scvrd.net) (our “Website”), you agree to this Privacy Policy (“Policy”). If you do not agree with our policies and practices, your choice is to not use our Website. This Policy may change from time to time. Your continued use of this Website after we make changes is deemed to be an acceptance of those changes, so please check the policy periodically for updates.

This policy applies to the information we collect on this Website, and in email, text, or other electronic messages between you and this Website. This Policy does not apply to any information we collect from you in other ways, including through your visits to one of our offices or training centers. Additionally, this Policy does not apply to any external website that may be linked to the Website.

### **Information We Collect, How We Collect It, and How We Use It**

We may collect several types of information from and about users of our Website, including information:

- By which you may be personally identified, such as your name, address, email, and telephone number;
- About you individually, but that does not identify you; and/or
- About your internet connection, the equipment you use to access our Website, and usage details.

We collect this information directly from you when you provide it to us and automatically as you navigate through the Website. Information collected automatically may include usage details, IP addresses, and information collected through cookies and other tracking technologies. We use cookies primarily to compile data about site traffic and site interaction through Google Analytics. To learn more about opting out of using cookies, visit: [www.aboutcookies.org](http://www.aboutcookies.org).

If, when using this Website, you provide us with personally identifiable information, we will only use it for the purposes described in this statement, primarily, to:

- Contact you in response to an email or other communication;
- Identify you as a poster or provider of communications or content;
- Understand how you use the Website; or
- Improve your user experience and the experience of other users of our Website.

### **Personally Identifiable Information**

We may share or disclose your personally identifiable information in the following instances to:

- Fulfill a service to you;
- Comply with law, or if in good faith we believe that such action is necessary to conform to the requirements of law, or comply with legal process served on us, and to protect and defend our rights or property, or act in urgent circumstances to protect the personal safety of you’re and other visitors;
- Track and analyze non-identifying, aggregate usage and volume information from our Website visitor and provide such information to third parties; and *(continued next page)*

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- Protect against fraud or potential fraud.

We do not sell, trade or otherwise transfer to outside parties your personally identifiable information. Non-personally identifiable visitor information may be provided to other parties.

### **Third Party Links**

This Website include links to third party websites. These third party sites have separate and independent privacy policies. We assume no responsibility or liability for the content and activities of these linked sites. Third party links include but are not limited to Facebook, Twitter and YouTube, as well as links to other resources.

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